

Operating charter of the PARi platform

This document, which governs the terms of use of the RNA Interference Screening Platform (PARi) of the IRCM, must be read and understood by all users before using its services. Failure to comply with this charter may result in the exclusion of potential users from the platform.

Definition

A platform is a collection of equipment and human resources, located on one or more sites, with the purpose of providing its users with high-level technological resources. These platforms are available to a community of public and/or private users who contribute financially. They are privileged places for innovation and valorization, offering opportunities for research services, collaborative efforts, and training on specialized equipment. Platforms leverage recognized scientific research expertise to deliver complex and high-quality services.

Management Mode

The PARi platform manager is responsible for its operation and management. The platform benefits from dedicated staff who have the capacity to respond to service and supervision demands.

The PARi platform has a steering committee (composed of the director of IRCM, platform managers, and several laboratory managers) that meets quarterly to guide its operation, ensure the quality of services offered, propose methodological developments, and define equipment acquisition strategy. In case of platform congestion, the committee also arbitrates priority projects.

The platform manager and its steering committee ensure that services are conducted in compliance with ethical and deontological rules, as well as legislation and regulations relating to the protection of scientific and technological heritage, equipment, personal and environmental safety.

The PARi platform implements quality management and commits to participating in continuous improvement of its quality approach.

Openness

The PARi platform is committed to wide openness at the regional and national level, not only to teams from its institute, but also to external experimenters, regardless of their affiliation (public organizations, industry, etc.). The platform studies all requests from potential users, while prioritizing these requests to ensure follow-up and quality implementation.

Pricing

The PARi platform has a clear pricing policy, pre-established according to the type of service and the institutional origin of the user, and freely accessible to the scientific community. The prices of these services are re-evaluated on an annual basis.

Invoicing

All services performed by the PARi platform are subject to a quote provided to the user by the platform manager. No service can be performed without prior acceptance of the quote, which must be accompanied by a corresponding purchase order, allowing subsequent invoicing.

Biological samples and hazardous products

Biological samples and hazardous products remain the property of the user. During the project's execution, the samples will be stored by the platform and may be returned to the user upon request and at their expense.

The user agrees to provide the platform manager with all information regarding their samples concerning potential risks (pathogens, transgenic cells, chemicals, radioactivity, etc.) for manipulators and/or

equipment. The manager reserves the right not to authorize a service if it considers that the samples present too great a risk.

Training

The human and material resources available on the PARi platform can be used for the training of students (interns, doctoral students, etc.), engineers and technicians, and for scientific and technical animation and training programs (seminars, workshops, study sessions, etc.).

Information and communication

The PARi platform has a web page that clearly describes the contact methods for services, and commits to making its operating charter publicly available.

Data storage and preservation

The platform commits to keep the data obtained for a minimum of 5 years after the project's closure.

Acknowledgments and co-authorship

In all cases where the services provided by the PARi platform contributed, even indirectly, to a scientific publication, the platform must be mentioned in the said publication, at a minimum in the acknowledgments paragraph, in the following form:

"We acknowledge the PARi facility of Université Paris Cité & Université Paris-Saclay, Inserm, iRCM/IBFJ CEA, Stabilité Génétique Cellules Souches et Radiations, F-92260 Fontenay-aux-Roses, France for [detail of the study]".

This point, often neglected by users, is crucial for our visibility.

Whenever the service provided by the PARi platform involves significant and specific technological developments, regardless of the invoiced cost, the member(s) of the platform involved must be scientifically associated with any resulting publications. This includes participating in the writing process and being listed as authors.

Customer satisfaction survey

As part of our continuous improvement efforts, a customer satisfaction survey will be sent to users upon completion of their project.